



# The School District of Osceola County, Florida

## Student Services

1200 Vermont Avenue • St. Cloud • Florida 34769  
Phone: 407-870-4897 • Fax: 407-870-4629 • [www.osceola.k12.fl.us/depts/Student\\_Services](http://www.osceola.k12.fl.us/depts/Student_Services)

### Proof of Residency 2017-2018

#### I. PROOF OF RESIDENCY IN SCHOOL ZONE

A resident parent or guardian enrolling a student in an Osceola County School shall produce one document from each of the following categories:

- Category 1      Mortgage document, current **properly executed\*** rental or lease agreement, property tax records
- Category 2      a. Current utility bill including, electric, cable or water  
                      b. Income tax records  
                      c. Proof of receipt of government benefits

**A Parent or Guardian without a lease or living with another person must complete a Verification of Residency and provide the following:**

Enrolling Parents must have:

- Driver's License and/or state ID showing the correct current address (required within 30 days) or
- Government Benefits showing the correct current address or
- Auto Registration showing the correct current address

Homeowner or Lessee must provide one item from each of the categories:

- Category 1      Mortgage document, **properly executed\*** rental or lease agreement, property tax records
- Category 2      a. Current utility bill including, electric, cable or water  
                      b. Income tax records  
                      c. Proof of receipt of government benefits (ACCESS, SSI or Income Tax)

If the homeowner cannot come to the school,

- download the Verification of Residency and have the homeowner complete, sign and notarize the bottom portion or
- provide a notarized letter signed by the homeowner and listing the residents of the house

This paperwork must be provided with a copy of the homeowner's driver's license or government issued ID, and the items from Categories 1 and 2

With appropriate documents from the parent and the homeowner as listed above, A Verification of Residency form can be completed at the school.

School Administration has the right to request specific documents which may not be listed above (for example, State ID or Driver's License with the current and correct address.)

Documentation to prove residency can be requested at any time during the school year by school officials

For more information, please call Student Services at 407-870-4897

- A Properly Executed Rental Agreement or Lease will include the name, signature and contact information of both the lease and the leaser, contain all pages and be current at the time of registration.